



Illinois Children's
Healthcare Foundation

1200 Jorie Boulevard
Suite 301
Oak Brook, IL 60523
www.ilchf.org
(p) 630.571.2555
(f) 630.571.2566

ILLINOIS CHILDREN'S HEALTHCARE FOUNDATION ORAL HEALTH INITIATIVE



2010 Request for Proposals

Strengthening the Capacity of the ILCHF Oral Health Network

Release Date: March 1, 2010
1st Round of Proposals Due: May 7, 2010
2nd Round of Proposals Due: October 1, 2010



**ILLINOIS CHILDREN’S HEALTHCARE FOUNDATION
2010 ORAL HEALTH REQUEST FOR PROPOSALS**

Strengthening the Capacity of the ILCHF Oral Health Network

Table of Contents

About Illinois Children’s Healthcare Foundation	3
ILCHF Oral Health Initiative/Guiding Principles	4
Funding Opportunity	5
Who is Eligible to Apply?	6
Criteria for Selection	7
Application Process	8
RFP Timetable	9
Technical Assistance/Questions	10

APPENDIX

- A Project Budget Instructions
- B Project Budget Template
- C On-line Application Instructions



ABOUT ILLINOIS CHILDREN'S HEALTHCARE FOUNDATION

Illinois Children's Healthcare Foundation (ILCHF) is a statewide private foundation focused on serving all children in the State of Illinois.

The Foundation's Mission

ILCHF creates opportunities for and leads in the development of initiatives that improve the health of all children. The Foundation invests its resources in organizations that share in its values of collaboration and selfless commitment to this purpose.

The Foundation's History

ILCHF was created in December 2002 through an action of the State of Illinois Attorney General's Office. This established the Foundation, which was funded with an investment of approximately \$125 million. This was a result of a settlement with a group of Illinois insurance carriers.

In 2007, ILCHF announced its first major initiative in the area of oral health. More than \$20 million is committed over five years on efforts related to building the capacity of the safety net system, workforce development and public education and awareness. In September, 2009, ILCHF announced its second major initiative, the Children's Mental Health Initiative, *Building Systems of Care, Community by Community*.

From the Foundation's inception through 2009, a total of more than \$36 million in grants has been invested in over 225 programs.

For additional information about ILCHF, please see www.ilchf.org.



ILCHF ORAL HEALTH INITIATIVE/GUIDING PRINCIPLES

Tooth decay remains one of the most common chronic infectious diseases among U.S. children – five times as common as asthma and seven times as common as hay fever. Recently released data for Illinois shows 55% of third graders have some tooth decay; 30% with significant decay. Among low income children, tooth decay is more prevalent: 64% of third graders in the free/reduced-price lunch program have tooth decay, compared with 46% of those not in the program. In response to statistics like these and others, Illinois Children’s Healthcare Foundation launched a \$20 million, five-year initiative aimed at improving the health of vulnerable Illinois children by expanding their access to oral health services.

In 2007, The Foundation began investing in targeted efforts designed to increase the access children have to oral health services. These efforts can be grouped into three key strategies:

- Building and Strengthening the Capacity of the Oral Health Safety Net System
- Increasing the Oral Health Workforce/Workforce Development
- Oral Health Public Education/Awareness

ILCHF has outlined the following guiding principles for the Oral Health Initiative. To be funded under this RFP, organizations must commit to these principles:

- A commitment to the principal that all children in Illinois should have access to quality oral health services in their communities.
- A commitment to ensuring a culture of awareness exists throughout the state about the interconnection between oral health and overall health.
- A commitment to provide services within the concept of a “Dental Home” where services are ongoing and not simply episodic in nature and begin no later than age one. Services should include preventive, restorative as well emergency care. In addition, services should include information and education about proper care in accordance with accepted guidelines and referrals to other specialists when needed.
- A commitment to the collective improvement of oral health for children in Illinois – learning from others in the field.
- A commitment to the collection of data and to the achievement of successful outcomes (e.g. increased number of children treated and completed treatment plans).
- A commitment to ensuring oral health services are operated under a sustainable business model.

Through 2009, the Foundation has invested over \$12.8 million in this Oral Health Initiative. These investments have made it possible for over 100,000 children throughout the State of Illinois to have access to quality oral health care.

FUNDING OPPORTUNITY

Illinois Children's Healthcare Foundation (ILCHF) announces a request for proposals for programs designed to reduce barriers preventing children from receiving optimal levels of *comprehensive* oral health care. These proposals should not be mere creation or expansion of physical facilities. *Funding will not be provided for general operating expenses associated with current levels of service provision, current staffing levels or funding shortfalls.*

Funded projects will be able to demonstrate through integrated evaluation, successful strategies for reaching and sustaining relationships with community children in need of oral health services. They must be able to demonstrate efficiency in delivery of services, and innovation, specifically in regard to addressing barriers created by geography, special needs, and/or race or ethnicity.

Examples of projects eligible for funding to address barriers beyond the physical expansion of clinic sites include the following – these are just examples and are not all inclusive:

- Integration of oral health services into a coordinated “medical home” ;
- Provider recruitment and/or continuing education and training (e.g. contract for staff training in specialty procedures);
- Building awareness and oral health education (e.g. development of education/outreach programs);
- Performance management enhancement initiatives;
- Develop/enhance data gathering/outcome measurement systems;
- Equipment upgrades;
- Other barriers as identified by your organization to providing optimal levels of oral health care.

ILCHF does not fund:

- Partisan, political or denominational programs
- Intermediary funding agencies
- Grants to/for specific individuals
- Endowments
- General medical research
- Attempts to influence legislation, as prohibited by section 4945 of the Internal Revenue Code for private foundations

Grant Size/Funding Period:

Grants will be up to \$75,000. The total pool of dollars available for this rolling RFP is approximately \$600,000. An applicant may apply for both rounds, however, only 1 grant will be awarded per applicant per year. All grants will be for a period of 12 months and be based on when awarded:

1 st Round of Grantees	October 1, 2010 – September 30, 2011
2 nd Round of Grantees	January 1, 2011 – December 31, 2011

WHO IS ELIGIBLE TO APPLY?

In general, your organization is eligible for ILCHF funding if it is a 501(c)(3) organization determined to be a public charity under section 509(a)(1), (2) or (3) of the Internal Revenue Code, or a governmental entity described in Code section 170(c)(1) or 511(a)(2)(B).

Specifically to this RFP:

- The applicant must currently or have previously received funding through ILCHF's oral health efforts;
- The applicant must be providing licensed, health services to children residing within the state of Illinois and must continue to provide oral health services during the term of the requested grant;
- The applicant must either also provide primary care services directly to children or have linkages to primary care services; and
- The applicant must have the ability to track specific indicators associated with achieving long-term outcomes.

Examples of eligible organizations include federally-qualified health centers (FQHC), FQHC look-alikes, school-based health centers, free clinics, public health department clinics, hospital clinics, and other community health centers.

CRITERIA FOR SELECTION

ILCHF will use the following criteria for selecting proposals for funding:

- The organization must have previously received funding from ILCHF for oral health services and successfully achieved stated outcomes.
- The project must demonstrate a specific need in the community.
- The project must strengthen the capacity of the organization's ability to provide oral health services to children in its community.
- The project should be implemented in the context of a dental home.
- The project must emphasize the comprehensive coordination of health care to underserved children.
- The project must demonstrate innovation in outreach to underserved populations of children.
- Priority will be given to those organizations that provide primary care services either alone or through a formal arrangement with another primary care provider.
- The staff must demonstrate cultural competency, and has appropriate credentials/experience to provide the services.
- The costs of the project must be realistic and relate closely to the scope of the project.
- The project must demonstrate the ability to sustain the project after ILCHF funding ends.
- The project must demonstrate a commitment to data gathering and evaluation.
- Anticipated outputs and outcomes must align with overall goals of the Foundation's Oral Health Initiative.

Note: Funded organizations will continue to participate in the ILCHF Oral Health Grantee Network and work with ILCHF in providing data to help demonstrate the full impact of the Oral Health Initiative. A meeting of the Oral Health Grantee Network is tentatively scheduled for mid to late October, 2010.

APPLICATION PROCESS

ILCHF utilizes an online application system. This on-line application can be found at:

<http://www.ilchf.org/ilchffunding/2010ilchfrfps.html>

Prior to beginning the online application process:

- Be sure you have read the open RFP thoroughly and are certain your organization and/or initiative qualify for the funding being offered.
- Make sure you have your organization's Employer Identification Number (EIN) from either the most recent IRS Form 990 or IRS Determination Letter ready when you enter the system. You will need it to establish your application file.
- Ensure copies of your organization's most recent key financial documents – IRS Form 990, Audited Financial Statement, IRS Letter of Determination – are all available to you in an electronic format to attach to your submission when you submit it. Instructions on how to submit these documents are in the form itself.

Required Documents to be submitted with application:

The online application will require all applicants to provide information on the project being proposed. In addition to the online application, all applicants must electronically submit:

- A copy of your *IRS letter of exemption* verifying your nonprofit status
- A copy of your organization's most recent *IRS Form 990 and AGIL –Form 990*
- A copy of your organization's most recent *Audited Financial Statements*
- A list of the members of your *Board of Directors* and their professional affiliations or most recent affiliation if retired
- The *project budget and narrative* (see APPENDIX A & B - electronic copies are on the website)
- *Logic Model and Indicators/Data Worksheet* for the proposed project – instructions and samples may be downloaded from our website.
- A signed *letter of support* for the project from the chair of your organization's Board of Directors
- Letters of support from *Collaborative Partners* including contact information – these letters should correspond to the answer you provided to the question about collaborative partners during the online application.
- The *Officer's Certification Form* signed by the CEO/President or Department Chair – this is a document that can be downloaded from our website.

A copy of the complete application instructions are located in APPENDIX C and can be downloaded from our website. See above link.

RFP TIMETABLE

RFP's for this 2010 RFP, *Strengthening the Capacity of the ILCHF Oral Health Network*, will be accepted two times during 2010.

March 1, 2010	2010 RFP formally released 1 st round opened
May 7, 2010 (Noon)	1 st round of proposals due to ILCHF
August 27, 2010	1 st round of funding decisions announced
August 30, 2010	2 nd round opened
October 1, 2010 (Noon)	2 nd round of proposal due to ILCHF
December 10, 2010	2 nd round of funding decisions announced.

TECHNICAL ASSISTANCE/QUESTIONS

Directions and technical assistance will be provided by Illinois Children's Healthcare Foundation located at:

Illinois Children's Healthcare Foundation
1200 Jorie Boulevard, Suite 301
Oakbrook, IL 60523
Phone: 630.571.2555
Fax: 630.571.2566
www.ilchf.org

Director/Main contact of ILCHF's Oral Health Initiative:

Bob Egan, Senior Program Officer, ext. 16
bobegan@ilchf.org

Other staff at the Foundation who may be contacted:

Tammy Lemke, President, ext. 14
tammylemke@ilchf.org

Debra Pitts-Brown, Foundation Manager, ext. 17
debrapittsbrown@ilchf.org